

2019 - 2020 WONG Music Mini-Grant Program

Eligibility & Application Instructions

Solano Community Foundation is currently accepting applications for the 2019-2020 Wong Music Mini-Grant cycle. This year's cycle begins on September 7, 2019 and closes on May 15, 2020 to coincide with most school-year calendars. This competitive award program is made possible through the Donald and Rose Marie Wong Endowment Fund, a component fund of the Foundation. Small grants of up to \$1,000 each max, will be awarded in memory of Rose Marie Wong. The purpose of these grants is to support music programs (and participating music teachers and students) in Solano County schools.

FUNDING LIMITATIONS

Grant monies may only be used for music program expenses directly connected to music practice and performance (e.g. the purchase and repair of musical instruments, sheet music, uniforms and accessories, etc.) See the 'Program Expenses & Budget Sheet' - a component of the Mini-Grant Application Form - for a list of fundable expense items. Funds awarded must be *spent* during the 2019 - 2020 school year (September 2019 through June 30, 2020).

Monies may not be used to pay for lodging and meals, or for chaperone stipends, or fundraising expenses. Using grant monies to pay for attendance or admission to an event or social function, or for goods or services that provide a personal benefit to a donor, or related parties is prohibited.

ELIGIBILITY REQUIREMENTS

1. Teachers working in Solano County public and private schools, who currently teach music, or desire to establish or expand a music program for students in grades K through 12, are eligible to apply.
2. Submissions are limited to one request per teacher, for each grant cycle.
3. Teachers who work at two or more schools to support multiple music programs may *not* apply for a mini-grant to support each school.
4. More than one teacher from any school may apply for funding, however, each request must address a specific need or purpose. Requests may not be 'combined' in an effort to receive a larger grant amount.
5. Identical requests received from multiple teachers at the same school, for the exact same need or purpose, will not be considered.
6. Booster clubs, parent organizations, nonprofit organizations, and local businesses are not eligible to apply for funding on behalf of a school. No exceptions.

PUBLICITY

Solano Community Foundation and the Wong Music Mini-Grant Program's role in providing funding support for the school music program is expected to appear in publicity releases, brochures, school program materials, and public reports. Acceptance of a Wong Music Mini-Grant also implies consent from the school administrator and teacher for SCF to use grant report information and photos in SCF's grantmaking publicity and media coverage.

REPORTING REQUIREMENTS

Grant recipients are required to submit a written report using the Wong Music Grantee Report, as a condition of award. This final report is due to SCF when monies have been spent, but no later than June 30, 2020, ***whichever is sooner***. The grantee report template is available to download from the Donald and Rose Marie Wong Endowment Fund page on the SCF website at www.solanocf.org.

In addition to the written report, two digital photos of students participating in the music program with the materials, instruments, or equipment purchased by the grant monies is a required component of the Wong Music Grantee Report. The SCF Media Release Form is also required and available to download from the Wong Fund page.